

## **ALZ-NET Retention of Records Policy**

The Food and Drug Administration and American College of Radiology (ACR) regulations require that all records related to human subject research be retained by the Institution and Investigator for at least two years after the completion of the research. Records should be kept in either printed or electronic form and be readily accessible for inspection at reasonable times [21.CFR.312.62(c)].

ACR requires that each Institution and Investigator associated with Alzheimer's Network for Treatment and Diagnostics (ALZ-NET) retain all records to meet the United States Department of Health and Human Services (DHHS) requirements.

All sites participating in ALZ-NET are required to use Advarra Inc. as the Institutional Review Board of record. Advarra will maintain all records of studies on their CIRB site for three years after the closure of a study as lined out by their Handbook and per 45 CFR 46.115(b) DHHS guidance.